

## SATUAN ACARA PERKULIAHAN

**Mata Kuliah** : **LEADERSHIP AND ORGANIZATIONAL BEHAVIOR**  
**Sks** : 3 Sks  
**Program** : S2 Manajemen Pendidikan (MP) UKI  
**Dosen Pengampu** : Prof Dr Manahan P., Tampubolon. SE., MM

**Proses Belajar Mengajar:**

- a. Dosen : Menjelaskan paradigma Organization Behavior, Studi Kasus, Diskusi  
 b. Mahasiswa : Mempelajari, membuat makalah, mempresentasikan, aktif dalam diskusi dan pembahasan kasus.

**Evaluasi** : Makalah/Presentasi serta aktivitas dalam diskusi, Mid Test (Studi Kasus), Final Test

**Sumber Pustaka:**

- Manahan P., Tampubolon Prof Dr. *Perilaku Keorganisasian "Perspektif Organisasi Bisnis"* Edisi ke-3 Penerbit: Ghalia Indonesia 2012
- Robert Kreitner, Angelo Kanicki. *Organizational Behavior*. USA: Richard D. Irwin Inc., 2010
- Stephen P., Robbin, *Organizational Behavior*, 14<sup>th</sup> Edition. Prentice-Hall International, Inc, San Diego State University. 2011

Minggu Ke-	T.I.K	Pokok Bahasan	Materi	Sumber Bahasan
1	Memberi pemahaman (Review): - Organization Behavior theory Structure and organization, Development process	<b>INTRODUCTION</b>	Discussing: a. The Meaning of OB b. Diciplin that contribute to the OB characteristic c. OB development Models d. Challenges and opportunity for OB	Robbin Chapter 1,
2	Memberi pemahaman (Review): -Individual behavior	<b>Foundation of Individual Behavior</b>	Discussing: a. Ability b. Biografical Characteristic c. Learning d. Global Implication	Robbin Chapter 2
3	Memberi pemahaman (Review) -Attitude and Job Satisfaction	<b>Attitude and Job Satisfaction</b>	Discussing: a. Attitude b. Job Satisfaction c. Global Implication	Robbin Chapter 3
4	Memberi pemahaman (Review) -Personality and values	<b>Personality and Values</b>	Discussing a. Personality b. Values c. Linking an individual's Personality and Values to the workplace d. Global Implication	Robbin Chapter 4, 3
5.	Memberi Pemahaman (Review): -Perception and individual	<b>Perception and individual decision making</b>	Discussion a. What is perception	Robbin Chapter 5

6	decision making <b>Kuliah Daring:</b> (WAG, Zoom, Email)  Memberi Pemahaman (Review): -Motivation concept, process and theory and link between motivation and individual behavior. <b>Kuliah Daring:</b> (WAG, Zoom, Email)	<b>Motivation concept process and application</b>	b. Person perception, making judgments about others c. Global Implication Discussion: a. Definition of motivation b. Early theories of motivation c. Contemporary theories of motivation d. Motivation by job design: The Job characteristic Models. e. Special issue in motivation	Robbin Chapter 6, 7
7	Memberi Pemahaman (Review): -Emotion and Moods <b>Kuliah Daring:</b> (WAG, Zoom, Email)	<b>Emotion and Moods</b>	Discussion: a. What is Emotion and	Robbin Chapter 8, 4 moods?
8	<b>EVALUATION / MID TEST</b>			
9	Memberi Pemahaman : -Current Issue (Presentase Kel.1) <b>Kuliah Daring:WAG. Zoom, email.</b>	<b>Foundation of Group Behavior</b>	-Case Incident: "Analysis of a Group Decision At Time Warner"	Robbin Chapter 8 Page 250
10	Memberi Pemahaman : -Current Issue (Presentase Kel.2) <b>Kuliah Daring:WAG. Zoom, email</b>	<b>Understanding work Teams</b>	- Case Incident: "A Virtual Team at AT Stearns"	Robbin Chapter 9 Page 277
11	Memberi Pemahaman : -Current Issue (Presentase Kel.3) <b>Kuliah Daring:WAG. Zoom, email</b>	<b>Communication</b>	- Case Incident: "Do We Have Communication Problem Here?"	Robbin Chapter 10 Page 309
12	Memberi Pemahaman : -Current Issue (Presentase Kel.4) <b>Kuliah Daring:WAG. Zoom, email</b>	<b>Basic Approach to Leadership</b>	- Case Incident: "Can a Leader's Means Justify the Ends?"	Robbin Chapter 11, 12, 13 Page 330
13	Memberi Pemahaman : -Current Issue (Presentase Kel.5) <b>Kuliah Daring:WAG. Zoom, email</b>	<b>Conflict and Negotiation</b>	-Case Incident: "Working at ThinkLink"	Robbin Chapter 14 Page 420
14	Memberi Pemahaman : - Current Issue (Presentase Kel.6) <b>Kuliah Daring:WAG. Zoom, email</b>	<b>Foundation of Organization Structure</b>	-Case Incident: "Working by the rules"	Robbin Chapter 15, 16 Page 450
15	Memberi Pemahaman : -Current Issue (Presentase Kel.7) <b>Kuliah Daring:WAG. Zoom, email</b>	<b>Organization Culture Change and Stress Management</b>	-Case Incident: "Trying to Do the impossible at GM?"	Robbin Chapter 18, 19 Page 549
16	<b>EVALUATION / FINAL TEST</b>			

Jakarta, 2 Maret 2020  
Dosen Pengampu

Prof Dr Manahan P. Tampubolon, MM