

Appendix 1: Surat Permohonan Izin Melaksanakan Penelitian

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Universitas Kristen Indonesia
Fakultas Keguruan dan Ilmu Pendidikan



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Nomor : 58B/FKIP/SekFak/Gn/4.2014

14 April 2014

Yth.
Kepala Sekolah
SMK Muara Indonesia
Di Jakarta Timur

Hal : Permohonan Izin Melaksanakan Penelitian

Dengan hormat,

Sehubungan dengan rencana penulisan skripsi mahasiswa kami :

Nama	: Debora Siregar
NIM	: 1012150051
Semester/Program Studi	: VIII/Pendidikan Bahasa Inggris
Judul Skripsi	: "Improving The Tenth Graders' Mastery of The Simple Past Tense Using Short Story Analysis."

Kami mohon bantuan Bapak/ Ibu untuk memberikan izin kepada mahasiswa tersebut melaksanakan penelitian di sekolah Bapak/Ibu.

Atas perhatian Bapak/Ibu, kami ucapkan terima kasih.

Jurusan Ilmu Pendidikan
Program Studi Bimbingan dan Konseling

Jurusan Pendidikan Bahasa dan Seni
Program Studi Pendidikan Bahasa Inggris

Jurusan Pendidikan MIPA
Program Studi Pendidikan Matematika
Program Studi Pendidikan Biologi
Program Studi Pendidikan Fisika
Program Studi Pendidikan Kimia

Jurusan Pendidikan Agama Kristen
Program Studi PAK (S1)

Jurusan Bahasa Mandarin
Program Studi Pendidikan Bahasa Mandarin

Sekretaris Fakultas,



Pardede
Pardede, M.Hum.

Appendix 2: Surat Keterangan Mengadakan Penelitian



YAYASAN PENDIDIKAN ISLAM AL - CHOIRIYAH SEKOLAH MENENGAH KEJURUAN SMK "MUARA INDONESIA"

BIDANG KEAHLIAN BISNIS DAN MANAJEMEN

STATUS TERAKREDITASI "A" SK. Nomor : MK 003448 - MK 003449

JL. CIPINANG MUARA III KAV. PLN JAKARTA TIMUR TELP. (021) 8500965 FAX. (021) 8560590

SURAT KETERANGAN

Nomor : 085/SMK.MI/V/2014

Yang bertanda tangan dibawah :

Nama : A R Y A T I W, S.Pd.
Jabatan : Kepala Sekolah
Instansi : SMK Muara Indonesia
Alamat : Jl. Cipinang Muara III Kav. PLN
Jakarta Timur

Dengan ini menerangkan bahwa :

Nama : Debora Muniasih
Nim : 1012150051
Semester : VIII
Jurusan : Pendidikan Bahasa Inggris

Nama tersebut diatas telah mengadakan Penelitian Tindakan Kelas (PTK) di sekolah kami terhitung sejak 15 April 2014 s/d 7 Juni 2014 S.d dengan Judul Skripsi " Improving Tenth Graders' Mastery of Simple Past Tense using Short Story Analysis at SMK Muara Indonesia" yang bersangkutan telah melaksanakan tugasnya dengan baik dan penuh tanggung jawab.

Demikianlah surat keterangan ini dibuat untuk dipergunakan sebagaimana mestinya.

Jakarta, 9 Juni 2014

Kepala SMK Muara Indonesia,



A R Y A T I W, S.Pd.

Appendix 3: Students' Worksheet of the Pre-Test

Name:

I. Complete the following sentences by changing the verbs into correct forms then make into negative and question.

1. They(visit) the Louvre in Paris last year.
 (-)
 (?).....
2. Revo.....(watch) the concert yesterday.
 (-).....
 (?).....
3. The boy.....(wear) blue shirt at the party two days ago.
 (-).....
 (?).....
4. My mother(see) my teacher last week.
 (-).....
 (?).....
5. Handyman.....(dig) the hole yesterday.
 (-).....
 (?).....

II. Put 'was' or 'were'!

1. I..... in Jakarta last month.
2. Where..... you 2 minutes ago?
3. The sugar..... in the cupboard 5 minutes ago.
4. The dogs and the cat.....hungry. They ate my fish.
5. Where....your daughters?

III. Complete the following sentences by changing the verbs into correct forms!

1. The man(reserve) two double rooms last week.
2. My brother (apply) for a job last month.
3. My secretary(bring) all the books home last week.
4. A friend of mine (get) a job here a month ago.
5. My boss (give) me a good dictionary for my birthday present.

IV. Rewrite the sentences into the Past form.

1. John splits his pants =>
2. Father hangs his coat on the wall =>
3. Mr. Brown returns from England last week.=>
4. Ms.Rose sweeps the floor =>
5. Mother shuts the door =>.....

V. Are these sentences right or wrong? Correct the ones that are wrong.

1. They didn't invited her to the party last night.
2. I was angry because they were late.
3. Did you went out last night?
4. Jim teach me about Mathematic two days ago.

Appendix 4: Action Plan 1 in Cycle I

LESSON PLAN

School	: Muara Indonesia
Sub-field of Study	: English
Topic	: Simple Past Tense
Skill	: Grammar
Class	: X Akuntansi II
Time	: 3 x 45 minutes
Teacher	: Ms. Debora Murniasih Siregar

A. Standard Competencies

Analyzing social functions, text structure and linguistic elements to represent and inquire about the actions / activities / events that do / happened in the past, which refers to the time that refers to the end, according to the context of its use.

B. Competency Achievement Indicators

1. Students are able to understand the use of Past Tense
2. Students are able to identify verb form in Past Tense
3. Students are able to make sentences into negative and question

B. Learning Materials

Snow White

In earlier times there lived a girl, Snow White. She lived with her aunt and uncle because her parents died. One day she heard her uncle and aunt talking about leaving Snow White in the castle because they wanted to go to America and they did not have enough money to take Snow White with them. Princess Snow White did not want her uncle and aunt to do this. So he decided to escape.

The next day she ran away from home when her aunt and uncle were having breakfast, she fled into the wood. In the wood she felt very tired and hungry. Then she saw

this cottage. She knocked but no one answered her so she went inside and felt asleep. Meanwhile seven dwarfs came home from his work. They get into. There, they found Snow White woke up from her sleep. He saw the dwarfs. The dwarf said : " What is your name ? ' Snow White said, "My name is Snow White. One dwarf said, "If you want, you can stay here with us. Snow White tells all about her story. Then daughter snow and the seven dwarves are now living happily ever after.

SIMPLE PAST

We use the Simple Past to talk about finished actions, events, and situations at a specific time in the past. In this time, the study is focus on regular verb and irregular verb. Time signal: last week, last....., two days ago,ago, yesterday, long time ago, just now.

1. Regular Verb

For regular verbs, the Past Simple is formed by adding **-ed** to the base form of the verb (infinitive without **to**). The simple past tense of all regular verbs is the same for all persons.

Past Simple of regular verbs		
Positive statements (S+Base Form+ed+O)	Negative statement (S+Didn't+BaseForm+O)	
I enjoyed the music yesterday.	I didn't enjoy the music yesterday	
He watched TV last night	He didn't watch TV last night	
They talked about him	They didn't talk about him	
Questions (Did+S+Base Form+O)	Short answer	
	Positive	Negative
Did you enjoy the music yesterday?	Yes, I did.	No, I didn't.
Did he watch TV last night?	Yes, he did.	No, he

Regular verbs make their past tense by adding - **d**, - **ed**, or (if the verb ends in **consonant + y**), changing the **y** to **i** and then adding - **ed**.

Add -d:	baked, cared, eased, filed, greased, hated, liked, piled, raced, seized, smiled, typed, wheezed, whined
Change y to i and add -ed:	apply / applied; bury / buried; cry / cried; fry / fried; hurry / hurried; marry / married; pry / pried; spy / spied try / tried vary / varied worry / worried
Add -ed:	other regular verbs: needed, pulled, reached, started, touched, viewed, washed, yelled, zipped

If a regular verb ends in a **single vowel** and a **single consonant** (except **x**), double the consonant before you add **-ed**. Example: beg / **begged**; clap / **clapped**; fan / **fanned**; hop / **hopped**; jog / **jogged**; mar / **marred**;

2. Irregular Verb

Irregular verbs are common verbs in the English language that do not follow the simple system of adding “d” or “ed” to the end of the word to form the Past Simple. That means the spellings can be a little tricky. Some irregular verbs follow patterns, such as drink–drank, spring–sprang, know–knew, and blow–blew but you can’t use those patterns with predictability. Unfortunately, learning irregular verbs means memorization.. The three most important irregular verbs are **BE**, **HAVE**, and **DO**. The Past Simple forms for **BE** are different depending on the subject.

Pronoun	BE	HAVE	DO
I	was	Had	Did
You	were	Had	Did
He / she / it	was	Had	Did
We	were	Had	Did
They	were	Had	Did

Exercise

The Shepherd and the Wolf

There lived a naughty shepherd in a certain village. He led his sheep in the morning into the jungle. And he drove them home towards sunset. One day he cried, “Wolf ! Wolf!” for fun. The villagers heard the noise and ran to help him with sticks in their hands. But they found him laughing. They rebuked him for his silly joke and returned home. After a few days, he repeated his joke. The villagers rushed to help him as before. But they saw him laughing. They cursed him for his mischief and back to resume their work.

One day a wolf came over there. And he cried “Wolf! Wolf!”, at the top of his voice. But the villagers thought that he played the same old trick. So nobody came to help. The wolf killed him and tore many of his sheep into pieces.

I. Identify the word of past tense in the story above!

- | | |
|----------|----------|
| 1. | 11. |
| 2. | 12. |
| 3. | 13. |
| 4. | 14. |
| 5. | 15. |
| 6. | 16. |
| 7. | 17. |
| 8. | 18. |
| 9. | 19. |
| 10. | 20. |

II. Write 5 sentences from the story above then make it into negative and question!

C. **Time Allocation** : 3 x 45 minutes (1 x meeting)

E. Learning Method: Cooperative Teaching and Learning

F. Teaching Aids and Source of Materials

Teaching Aids

1. White board and marker
2. Handouts for theory and exercise

Source of Materials

Module General English Program

G. Learning activities

No	Teaching Learning Activity	Time Allocation
1	Pre Activity Apperception: 1. Greets “Good morning, Class” 2. Checks the students’ condition 3. Checks the students’ whether they are ready or not to study .	15 minutes
2	Main Activity 1. Explains about short story 2. Discuss and analysis Short Story “Snow White” together. 3. Asks them to analysis the story 4. Explains briefly about Simple Past Tense 5. Gives short story to the students 6. Asks the students to do the exercise about identify Past Tense based on the text. 7. Ask students to submit the exercise.	105 minutes
3	Post Activity 1. Discusses the student’s problem about Simple Past Tense 2. Reviews the theory about Simple Past Tense by answering teacher’s question. 3. Asks the students if there any questions about the theory. 4. Greets “thanks and see you” to the students.	15 minutes

A. Appendix**The Shepherd and The Wolf**

- | | |
|--------------|-------------|
| 1. Lived | 11. Rushed |
| 2. Led | 12. Saw |
| 3. Drove | 13. Cursed |
| 4. Cried | 14. Came |
| 5. Heard | 15. Cried |
| 6. Ran | 16. Thought |
| 7. Found | 17. Played |
| 8. Rebuked | 18. Came |
| 9. Returned | 19. Killed |
| 10. Repeated | 20. Tore |

B. Assessment

Total questions: 25
Score : 1

The number of questions (correct) x 4

Total score: 100

Jakarta, Friday, April 25th, 2014

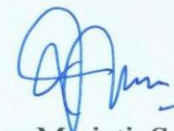
Approved by,



Lamhot Naibaho M.Hum
Advisor



Debora Murniasih
Candidate Teacher



Ana Mariati, S.Pd
Class Teacher

Appendix 5: Action Plan 2 in Cycle I

LESSON PLAN

School	:	Muara Indonesia
Sub-field of Study	:	English
Topic	:	Simple Past Tense
Skill	:	Grammar
Class	:	X Akuntansi II
Time	:	3 x 45 minutes
Teacher	:	Ms. Debora Murniasih Siregar

A. Standard Competencies

Analyzing social functions, text structure and linguistic elements to represent and inquire about the actions / activities / events that do / happened in the past, which refers to the time that refers to the end, according to the context of its use.

B. Competency Achievement Indicators

1. Students are able to identify the words of Past tense
2. Students are able to make sentences using verb based on the text

C. Learning Activities

Moopoo Bird

There was an old man and his only grandson, named Nondo, who lived not far from a jungle. That man collected firewood to live. Unfortunately, Nondo was limped so he could help his grandfather go to the jungle. However, he was very diligent doing the house chores. One day Nondo asked his grandfather to go with him to the jungle. His grandfather forbade him. But, Nondo didn't give up. He always asked the same thing everyday. He really wanted to see animals in the jungle. Until one day, the grandfather let Nondo go to the jungle with him. He advised Nondo to stay close to him. Nondo made his promise. In the jungle there were many things to see. Nondo forgot his promise. He separated from his grandfather. When he knew it, he tried to cry out calling his grandfather. However,

the grandfather didn't hear it. In the other place, the grandfather, who realized that he lost Nondo tried to find him, but it was vain. He wished Nondo was home, but he didn't meet him there. The next morning, grandfather went to the jungle to find Nondo. On this way, he was a bird singing "Moopoo...Moopoo..." Grandfather heard the sound as "Opoku... Opoku..." which meant "My Grandpa...My Grandpa..." being really curious, he came closer to the bird. On his surprise, the bird was limped. The grandfather cried. He remember his grandson. He was sure that his grandson had changed into a bird. Since then, people named the bird as Moopoo bird. It can be found in Minahasa, North Sulawesi.

- I. Identify the regular and irregular verb from this story.

A Clever Beggar

There lived an old beggar in a certain town. He was very clever. He wanted to increase his daily earnings. He hit upon a novel plan and tried his luck. He got the word "Dump" on a small plate. He hung it round his neck as he sat under a shady tree beside shop. People read the word. They took pity on him and gave him as much in charity as they could. In this way, his daily earnings almost doubled.

One day gentlemen saw him. The gentleman knew him by sight, but he didn't convince him. At last he went up to the beggar and asked him. "How long have you been dump?" The beggar were unaware. He quite forgot about his decision not to speak and quickly answered, "Ever since I was a baby sir". The two friends could not help and went.

- II. Make 5 sentences using the verb from the story above then make it in positive, negative, and interrogative!

D. Learning Method: Cooperative Teaching and Learning

E. Teaching Aids and Source of Materials

Teaching Aids

1. White board and marker
2. Handouts for theory and exercise

Source of Materials

Character Buildings National Education Ministry, 2010:

F. Learning Activities

No	Teaching Learning Activity	Time Allocation
1	Pre Activity Apperception: <ol style="list-style-type: none"> 1. Greets “Good morning, Class” 2. Checks the students’ condition 3. Checks the students’ whether they are ready or not to study . 	15 minutes
2	Main Activity <ol style="list-style-type: none"> 8. Review about Simple Past Tense 9. Gives short story “Moopoo Bird” to the student and analysis the story in pair. 10. Asks the students to do exercise identify the word of past tense based on the text and make 5 sentences using verb based on the story (individual exercise) 11. Collect it to teacher and discuss it together. 12. Progressing-Test 	105 minutes
3	Post Activity <ol style="list-style-type: none"> 5. Discusses the student’s problem about Simple Past Tense 6. Greets “thanks and see you” to the students. 	15 minutes

A. Appendix**Clever Beggar**

1. Lived
2. Was
3. Wanted
4. Hit
5. Tried
6. Got
7. Hung
8. Sat
9. Read
10. Took
11. gave
12. Could
13. Saw
14. Knew
15. Did not
16. Went
17. Were
18. Forgot
19. Answered
20. Could

B. Assessment

Total questions: 25

Score : 1

The number of questions (correct) x 4

Total score: 100

Jakarta, Friday, May 2th, 2014

Approved by



Lamhot Naibaho M.Hum
Advisor
Teacher



Debora Murniasih
Candidate



Anyati W, S.Pd
School Principal



Ana Mariati, S.Pd
Class Teacher

Appendix 6: Students' Worksheet of Progressing-Test

Name:

I. Complete the blanks word!

Vacation With Beloved Persons

One day, my sister____(say) to me that she really____(want) to go to the beach. So I____(promise) her that the next day we would vacation to Maron beach in Semarang.

The next day, we____(prepare) many things in the morning. We____(bring) some foods and beverages, such as fried rice, chocolate wafers, potato chips, water and orange juice. Kiki, my boyfriend ____ (come) to my house. After that, we____(go) to the beach by motorbike. It____(take) 25 minutes to arrive there. Then, we____(buy) tickets in the entrance gate. Before swimming, we____(change) our clothes first. We____(swim) there for more than one hour. We____(feel) so tired. Next, my boyfriend and I____(create) a very big sand castle. After that, we____(decide) to go home because it____(be) getting dark.

II. Change the sentences into negative and interrogative!

1. (+) Wahyono.....(play) tennis last Sunday.
 (-)
 (?).....
2. (+)I (go) to Pekalongan last month.
 (-)
 (?)
3. (+)They..... (be) happy
 (-).....
 (?)
4. (+) Ririn and Tio.....(visit) Bali last year.
 (-).....
 (?).....
5. (+) My uncle.....(be) a teacher
 (-)
 (?).....

III. Change the verb into Past Form!

- | | |
|-----------|------------|
| 1. Drink= | 6. Damage= |
| 2. See= | 7. Swim= |
| 3. Help= | 8. Arrive= |
| 4. Abide= | 9. Play= |
| 5. Find= | 10. Cry |

Appendix 7: Action Plan 3 in Cycle I

LESSON PLAN

School	: Muara Indonesia
Sub-field of Study	: English
Topic	: Past Tense
Skill	: Grammar
Class	: Akuntansi II
Meeting	: 2
Time	: 3 x 45 minutes
Teacher	: Ms. Debora Murniasih Siregar

B. Core Competencies

Understanding meanings and functions of Past Simple in daily life context.

C. Basic Competency

Understanding meanings and rhetorical steps in simple essays accurately, fluently, and appropriately using various written language in daily life context

C. Competency Achievement Indicators

1. Students are able to identify the words of Past tense
2. Students are able to answer the question based on the text

D. Learning Activities

I. Identify the word of past tense in this story and write it in the paper!

The Lion and The Mouse

Once, when a lion was asleep, a little mouse began running up and down upon him. This soon awakened the lion, which placed his huge paw upon him, and opened his big jaws to swallow him. "Pardon, O king," cried the little mouse, "Forgive me this time, I shall never forget it. Who knows but what I may be able to do you a turn some of these days?" said the little mouse.

The lion was so tickled at the idea of the mouse being able to help him, and then he lifted up, pawed and let him go.

Some times after times, the lion was caught in a trap the hunter, who desired to carry him alive to the king, tied him to a tree while they went and searched of a wagon to carry him on.

Just then the little mouse happened to pass by and see the sad plight in which the lion was. He went up to the lion and soon gnawed away the ropes that bound the king of the beasts. “Wasn’t I right?” said the little mouse.

II. Answer the questions below base on the story about “The Lion and the Mouse”!

1. What was the Lion doing when the mouse ran up and down upon him?
2. Why did the Lion let the Mouse go?
3. What happened to the Lion some time after?

E. Learning Method: Cooperative Teaching and Learning

F. Teaching Aids and Source of Materials

G. Teaching Aids

1. White board and marker
2. Handouts for theory, exercise, and evaluation

Source of Materials

Character Buildings National Education Ministry, 2010:

G. Learning Activities

No	Teaching Learning Activity	Time Allocation
1	<p>Pre Activity</p> <p>Apperception:</p> <ol style="list-style-type: none"> 1. Greets “Good morning, Class” 2. Checks the students’ condition 3. Checks the students’ whether they are ready or not to study . 	15 minutes
2	<p>Main Activity</p> <ol style="list-style-type: none"> 13. Gives short story to the student 14. Asks the students to do exercise identify the word of past tense based on the text and answer the question. 15. Asks students exchange their answer sheet and discuss it, then collect it to teacher and discuss it together. 16. Ask students to submit the exercise. 	105 minutes
3	<p>Post Activity</p> <ol style="list-style-type: none"> 7. Discusses the student’s problem about Simple Past Tense 8. Reviews the theory about Simple Past Tense by answering teacher’s question. 9. Asks the students if there any questions about the theory. 10. Greets “thanks and see you” to the students. 	15 minutes

A. Appendix

1. was
2. sleep
3. awakened
4. opened
5. cried
6. was
7. tickled
8. lifted
9. pawed
10. was
11. caught
12. desired
13. tied
14. went
15. searched
16. happened
17. went
18. ganawed
19. said

B. Assessment

Total questions: 25

Score : 1

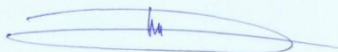
The number of questions (correct) x 4

10

Total score: 10

Jakarta, Friday, May 9th, 2014

Approved by



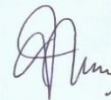
Lamhot Naibaho M.Hum
Advisor



Debora Murniasih
Candidate Teacher




Al-chohdi, S.Pd
School Principal



Ana Mariati, S.Pd
Class Teacher

Appendix 8: Students' Worksheet of Post-Test in Cycle I

Name:

I. Identify the words in Past tense based on the story!

Catching the Thief

A merchant once lived in a certain town. He had many servants. One of them stole his silver watch. He thought of a clever plan to catch the thief. He called them together. Then he gave them a stick and said, "These sticks are equal in length today. But the thief's stick will grow an inch longer by tomorrow morning. You must all come to me at sunrise. Your stick will help me catch the culprit".

When the thief went to his room, he cut an inch off an end of his stick, without any loss of time. He felt sure about that and tomorrow be the same length as the others. But he was mistaken.

II. Make a sentence (Positive, Negative, and Interrogative) using these verbs!

1. Send
2. Forget
3. Clean
4. Cry

III. Change into Past Form!

1. Break=
2. Work=
3. Sleep=
4. Play=
5. Hold=
6. Provide=
7. Lead=
8. Teach=
9. Visit=
10. Jump=

Appendix 9: Action Plan in Cycle II

LESSON PLAN

School	: Muara Indonesia
Sub-field of Study	: English
Topic	: Past Tense
Skill	: Grammar
Class	: X Akuntansi II
Time	: 3 x 45 minutes
Teacher	: Ms. Debora Murniasih Siregar

A. Standard Competencies

Analyzing social functions, text structure and linguistic elements to represent and inquire about the actions / activities / events that do / happened in the past, which refers to the time that refers to the end, according to the context of its use.

B. Competency Achievement Indicators

3. Students are able to complete the blanks word based on the short story
4. Students are able to answer the questions using simple past tense
5. Students are able to make the words into sentence (positive, negative, and interrogative)
6. Students are able to change the words into simple past tense and write the meaning

C. Learning Materials

I. Fill in the blanks!

The Dog and His Shadow

A dog(steal) a large piece of meat from butcher's shop. Soon he.....(come) to a stream with wooden bridge over it. He.....(look) down by chance, and..... (see) his own reflection in its clear water. He.....(take) it for

another dog, with a large piece of meat in his mouth. He.....(can) not bear the sight.

He(jump) down into the stream in order to snatch it. But the moment he.....(open) his mouth, his own piece of meat.....(fall) down and....(sink) to the bottom of the stream. He lost his own and.....(not/get) the other. He.....(punish) because of his greediness.

II. Answer these questions!

1. What did you do after school yesterday?
2. What did you get on your birthday last year?
3. Were you at home last night?
4. Did you do your homework yesterday?
5. Where did you spend your last holiday?

III. Make the words into sentence (positive, Negative, and Interrogative)!

1. sing
2. draw
3. keep
4. send

IV. Change into Past Form and write the meaning!

1. Find =
2. Fly =
3. Lose =
4. Grow =

D. Teaching Aids and Source of Materials

Teaching Aids

1. White board and marker
2. Handouts for theory, exercise

Source of Materials

General English Program

E. Learning Activities

No	Teaching Learning Activity	Time Allocation
1	<p>Pre Activity</p> <p>Apperception:</p> <ol style="list-style-type: none"> 1. Greets “Good morning, Class” 2. Checks the students’ condition 3. Checks the students’ whether they are ready or not to study . 	15 minutes
2	<p>Main Activity</p> <ol style="list-style-type: none"> 17. Reviews the theory Simple Past Tense 18. Asks the students to do the exercise 19. Asks students to submit the exercise 20. Discusses the exercise 	105 minutes
3	<p>Post Activity</p> <ol style="list-style-type: none"> 11. Discusses the student’s problem about Simple Past Tense 12. Asks the students if there any questions about the theory. 13. Greets “thanks and see you” to the students. 	15 minutes

A. Appendix

Part 1

1. stole
2. came
3. looked
4. saw
5. took
6. could
7. jumped
8. opened
9. fall
10. sank
11. felt
12. did not get

Part 3

1. sang
2. drew
3. kept
4. sent

Part 4

1. found= menemukan
2. flew= terbang
3. lost=hilang
4. grew=menumbuhkan

B. Assessment

Total questions: 25
Score : 1

The number of questions (correct) x 4
Total score: 100

Jakarta, Friday, May 23th, 2014

Approved by



Lamhot Naibaho M.Hum
Advisor



Debora Murniasih
Candidate Teacher



Ana Mariati, S.Pd
Class Teacher

Appendix 10: Students' Worksheet of Post-Test in Cycle II

Name:

I. Fill In the blanks!

On Friday, the children(talk) about a day out together in the country. The next morning, they(go) to the country with their two dogs and ... (play) together. Ben and Dave(have) some kites. The dogs..... (be) not there. So they... (call) them and ... (look) for them in the forest. After half an hour the children..... (find) them and(take) them back. Charlie(be) very happy to see them again. At lunch time Nick..... (go) to the bikes and..... (fetch) the basket with some meat sandwiches. Then they(play) football. Nick and Dave.....(win). In the evening they(ride) home.

II. Answer these questions!

6. What did you do after school yesterday?
7. What did you get on your birthday last year?
8. Were you at home last night?
9. Did you do your homework yesterday?
10. Where did you spend your last holiday?

III. Make the words into sentence (positive, Negative, and Interrogative)!

5. sing
6. draw
7. happy
8. expensive

IV. Change into Past Form and write the meaning!

5. Find =
6. Enjoy =
7. Lose =
8. Grow =
9. Arrive=
10. Fry=
11. Delete=

Appendix 11: Students' Scores of Pre-Test in Cycle I

No	Student's Initial Name	Pre-test
1	Aas	32
2	Ala	20
3	Am	36
4	Aw	60
5	As	60
6	Bady	64
7	Dr	60
8	Dw	52
9	Dal	48
10	Em	48
11	Frs	20
12	Hmy	60
13	Inl	52
14	Ip	44
15	Kp	60
16	Kwn	64
17	Lr	68
18	Md	60
19	Mmy	60
20	Mr	60
21	Np	20
22	Nd	48
23	Nph	60
24	Pp	20
25	Qas	64
26	Sfz	48
27	Sb	60
28	Snr	40
29	Snv	44
30	Tm	20
31	Whm	52
32	Wps	36
33	Zlf	60
	TOTAL	1600

Appendix 12: Students' Scores of Progressing-Test in Cycle I

No	Student's Initial Name	Progrssing-Test
1	Aas	42
2	Ala	20
3	Am	70
4	Aw	70
5	As	60
6	Bady	70
7	Dr	60
8	Dw	70
9	Dal	50
10	Em	60
11	Frs	20
12	Hmy	70
13	Inl	80
14	Ip	51
15	Kp	62
16	Kwn	60
17	Lr	70
18	Md	60
19	Mmy	75
20	Mr	60
21	Np	36
22	Nd	62
23	Nph	75
24	Pp	33
25	Qas	75
26	Sfz	50
27	Sb	70
28	Snr	51
29	Snv	60
30	Tm	20
31	Whm	60
32	Wps	47
33	Zlf	70
	TOTAL	1889

Appendix 13: Students' Scores of Post-Test in Cycle I

No	Student's Initial Name	Post-Test I
1	Aas	76
2	Ala	40
3	Am	88
4	Aw	75
5	As	75
6	Bady	75
7	Dr	76
8	Dw	70
9	Dal	75
10	Em	75
11	Frs	40
12	Hmy	75
13	Inl	88
14	Ip	60
15	Kp	80
16	Kwn	75
17	Lr	75
18	Md	76
19	Mmy	75
20	Mr	75
21	Np	48
22	Nd	75
23	Nph	80
24	Pp	52
25	Qas	76
26	Sfz	56
27	Sb	75
28	Snr	60
29	Snv	70
30	Tm	60
31	Whm	76
32	Wps	48
33	Zlf	80
	TOTAL	2300

Appendix 14: Students' Scores of Post-Test in Cycle II

No	Student's Initial Name	Post-Test II
1	Aas	80
2	Ala	66
3	Am	96
4	Aw	80
5	As	96
6	Bady	84
7	Dr	78
8	Dw	80
9	Dal	82
10	Em	96
11	Frs	75
12	Hmy	80
13	Inl	100
14	Ip	78
15	Kp	82
16	Kwn	88
17	Lr	86
18	Md	88
19	Mmy	88
20	Mr	80
21	Np	75
22	Nd	80
23	Nph	86
24	Pp	75
25	Qas	88
26	Sfz	76
27	Sb	80
28	Snr	88
29	Snv	80
30	Tm	76
31	Whm	80
32	Wps	75
33	Zlf	96
	TOTAL	2738

Appendix 15: The Mean Score of Pre-Test in Cycle I

The mean of the pre-test

$$\bar{X} = \frac{\sum X}{N}$$

$$\bar{X} = \frac{1600}{33}$$

$$\bar{X} = 48.48$$

Appendix 16: The Mean Score of Progressing-Test in Cycle I

The mean of the progressing-test

$$\bar{X} = \frac{\sum X}{N}$$

$$\bar{X} = \frac{1889}{33}$$

$$\bar{X} = 57.24$$

Appendix 17: The Mean Score of Post-Test in Cycle I

The mean of the post-test

$$\bar{X} = \frac{\sum X}{N}$$

$$\bar{X} = \frac{2300}{33}$$

$$\bar{X} = 69.69$$

Appendix 18: The Mean Score of Post-Test in Cycle II

The mean of the post-test

$$\bar{X} = \frac{\sum X}{N}$$

$$\bar{X} = \frac{2738}{33}$$

$$\bar{X} = 82.96$$

**Appendix 19: The Total Percentage of the Improvement from
the pre-test into post-test II**

Mean of post-test – pre-test

$$= 82.96 - 48.48$$

$$= 34.48$$

$$= 71, 12\%$$

Appendix 20: Questionnaire Sheet

NAME :
 CLASS :
 SIN :

No	Statements	TA	A	D	TD
1	I like English lesson				
2	I am happy to learn material of Simple Past Tense.				
3	Before using short story analysis, learning Simple Past Tense is not interesting.				
4	I feel difficult in learning the Simple Past Tense.				
5	The use of short story analysis help me to mastery Simple Past Tense				
6	I am happy with teachers' explanation about Simple Past Tense using short story analysis				
7	By using short story analysis can motivate me in mastery of Simple Past Tense				
8	I pay attention to the teacher when teaching and learning process.				
9	Exercises provided by the teacher help me understand about the Simple Past Tense				
10	Learning process by the teacher is more interesting				

Explanation:

TA = **Totally Agree**

A = **Agree**

D = **Disagree**

TD = **Totally Disagree**

Appendix 21:

OBSERVATION SHEET 1

Mata Pelajaran : English
 Kelas : Akuntansi II
 Hari/tanggal : Jumat, 25 April 2014

No	Focus and topics	Activities		Comment
		Yes	No	
1	Learning Process			
	- Doing the activities.	✓		
	- Starting the learning process.	✓		
	- Using some activities based on the students' capability.		✗	
	- Doing the activities logically and systematically.	✓		
	- Doing the learning process individually, and in group.	✗	✗	
	- Using the up to date learning source.	✓		
	- Using learning media.	✓		
	- Using the time as efficient as possible.	✗	✗	
	- Ending the learning process.	✓		
2	Class Interaction			
	- Showing attention and care to the students.	✗	✗	
	- Motivating the students.	✗	✗	
	- Doing effective communication with the students.	✓		
	- Supporting the students.	✗		
3	Giving Assessment			
	- Having the assessment in the beginning of the class.	✗	✗	
	- Having the assessment as long as the learning process.	✗	✗	
	- Having the assessment in the end of the class.	✗	✗	




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 Guru Kelas

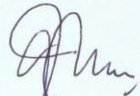
Appendix 22:

OBSERVATION SHEET 2

Mata Pelajaran : English
 Kelas : Akuntansi II
 Hari/tanggal : Jumat, 2 Juni 2014

No	Focus and topics	Activities		Comment
		Yes	No	
1	Learning Process			
	- Doing the activities.	✓		
	- Starting the learning process.	✓		
	- Using some activities based on the students' capability.		✗	
	- Doing the activities logically and systematically.	✓		
	- Doing the learning process individually, and in group.	✓		
	- Using the up to date learning source.		✗	
	- Using learning media.	✓		
	- Using the time as efficient as possible.	✓		
	- Ending the learning process.			
2	Class Interaction			
	- Showing attention and care to the students.	✗	✗	
	- Motivating the students.	✗	✗	
	- Doing effective communication with the students.	✓		
	- Supporting the students.		✗	
3	Giving Assessment			
	- Having the assessment in the beginning of the class.		✗	
	- Having the assessment as long as the learning process.		✗	
	- Having the assessment in the end of the class.		✗	




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Appendix 23:

OBSERVATION SHEET 3

Mata Pelajaran : English
 Kelas : Akuntansi II
 Hari/tanggal : Jumat, 9 Mei 2014

No	Focus and topics	Activities		Comment
		Yes	No	
1	Learning Process			
	- Doing the activities.	✓		
	- Starting the learning process.	✓		
	- Using some activities based on the students' capability.	✓		
	- Doing the activities logically and systematically.	✓		
	- Doing the learning process individually, and in group.	✓		
	- Using the up to date learning source.	✓		
	- Using learning media.	✓		
	- Using the time as efficient as possible.		×	
- Ending the learning process.	✓			
2	Class Interaction			
	- Showing attention and care to the students.		×	
	- Motivating the students.		×	
	- Doing effective communication with the students.	✓		
	- Supporting the students.			
3	Giving Assessment			
	- Having the assessment in the beginning of the class.	×		
	- Having the assessment as long as the learning process.	×		
	- Having the assessment in the end of the class.	×		



Aryati W, S.Pd
 Kepala Sekolah

Ana Mariati, S.Pd
 Guru Kelas

Appendix 24:

OBSERVATION SHEET 4

Mata Pelajaran : English
 Kelas : Akuntansi II
 Hari/tanggal : Jumat, 16 Mei 2014

No	Focus and topics	Activities		Comment
		Yes	No	
1	Learning Process			
	- Doing the activities.	✓		
	- Starting the learning process.	✓		
	- Using some activities based on the students' capability.	✓		
	- Doing the activities logically and systematically.	✓		
	- Doing the learning process individually, and in group.	✓		
	- Using the up to date learning source.	✓		
	- Using learning media.	✓		
	- Using the time as efficient as possible.	✓		
	- Ending the learning process.	✓		
2	Class Interaction			
	- Showing attention and care to the students.	✓		
	- Motivating the students.	✓		
	- Doing effective communication with the students.	✓		
	- Supporting the students.			
3	Giving Assessment			
	- Having the assessment in the beginning of the class.		✓	
	- Having the assessment as long as the learning process.	✓		
	- Having the assessment in the end of the class.	✓		




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Appendix 25:

OBSERVATION SHEET 5

Mata Pelajaran : English
 Kelas : Akuntansi II
 Hari/tanggal : Jumat, 23 Mei 2014

No	Focus and topics	Activities		Comment
		Yes	No	
1	Learning Process			
	- Doing the activities.	✓		
	- Starting the learning process.	✓		
	- Using some activities based on the students' capability.	✓		
	- Doing the activities logically and systematically.	✓		
	- Doing the learning process individually, and in group.	✓		
	- Using the up to date learning source.	✓		
	- Using learning media.	✓		
	- Using the time as efficient as possible.	✓		
	- Ending the learning process.	✓		
2	Class Interaction			
	- Showing attention and care to the students.	✓		
	- Motivating the students.	✓		
	- Doing effective communication with the students.	✓		
	- Supporting the students.	✓		
3	Giving Assessment			
	- Having the assessment in the beginning of the class.	✓		
	- Having the assessment as long as the learning process.	✓		
	- Having the assessment in the end of the class.	✓		




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Appendix 26: Diary Notes

Dates	Notes
25th April 2014	The class condition in the first meeting was not conducive. Students still made a joke and when the researcher asked them about the regular and irregular verb of the story, they still understood, they also still confused to make positive, negative, and interrogative sentence, but they were not active in asking questions.
2nd May 2014	The number of the students who attended in the teaching learning process was thirty three. The class condition in the second meeting was no very conducive, because some students still made jokes with friends. But some students paid attention to the researcher.
9th May 2014	The number of the students who attended in the teaching learning process was thirty three. In learning process. The students paid attention to the researcher and they asking some questions related to the lesson. The class condition was enough ran well

16th May 2014	The number of the students who attended in this day was thirty three. The class condition in the fourth meeting was conducive than previous meeting, because they were ready to do the post-test cycle 1.
23rd May 2014	Class condition in this meeting was very well, although some of them still made a joke and told to others, but they still focus.
30 May 2014	The class condition in this meeting was more conducive than previous meeting, because they were ready to do the post-test II.
7th June 2014	In this meeting the researcher gave a questionnaire to the students about the use of media Short Story Analysis to improve Simple Past Tense mastery. The students were excited in the last meeting. Some of the gave a response to the researcher about the learning process from first meeting until the last meeting.

Appendix 27: Surat Pernyataan Untuk Colaborator

SURAT PERNYATAAN

Yang bertanda tangan dibawah ini:

Nama : Debora Murniasih
NIM : 1012150051
Class : FKIP BS-B/Reguler
Fakultas : Ilmu Pendidikan Bahasa Inggris dan Keguruan
Universitas : Universitas Kristen Indonesia

Menyatakan bahwa:

Nama : Ms. Ana Mariati, S.Pd
Tempat Mengajar : SMK Muara Indonesia
Guru Kelas : X Accountancy

Adalah tenaga pengajar di SMK Muara Indonesia yang akan membantu peneliti dalam pelaksanaan penelitian yang merupakan syarat dalam penulisan skripsi sebagai tugas akhir dari perkuliahan dalam rangka memperoleh gelar kesarjanaan .

Demikian pernyataan ini dibuat untk digunakan sebagaimana mestinya.

Jakarta 15 April 2014

Yang Membuat Pernyataan

Colaborator



Ms. Ana Mariati, S.Pd

Mahasiswa,



Debora Murniasih

Appendix 28: Documentation

